

## Privacy statement

We, ECREf gem. GmbH, are delighted that you are visiting our Internet pages and at your interest in our enterprise. The protection of your personal data is very important to us. Individual-related data are individual details on the personal or material circumstances of an identified or identifiable person, e.g. their name, address, telephone number and date of birth. As these data are subject to the special protection, we only collect information required for technical purposes.

In the following, in compliance with our obligations, we shall explain to you what information we record during your visit to our website and how this data is used. Our data protection practice is in compliance with the regulations specified by the German Data Protection Act (BDSG) and the German Telemedia Act (TMG). We shall collect, process and store your personal data exclusively for the purpose of answering your enquiries and for processing orders or contracts. Only with your specific prior permission will your data be used for other purposes as specified in your permission, e.g. for information on offers by newsletter, etc.

### **The responsible body pursuant to § 13 paragraph. 1 TMG**

The responsible body pursuant to the Data Protection Act is:

ECREF gem. GmbH  
Rheinstrasse 58  
56203 Höhr-Grenzhausen  
Germany

email: [info@ecref.eu](mailto:info@ecref.eu) Fax: +49 (0) 2624 9433 135

### **Pseudonymous use of the website**

You can generally use our Internet pages without informing us of any personified data.

Pseudonymous usage data are not matched with the data of the bearer of the pseudonym.

Pseudonymous usage profiles are not created.

### **Special functions of the website**

Our website offers you various functions during the use of which we collect, process and store personal data. In the following we explain what happens to this data:

### **Contact form**

We only use the data collected via the contact form for processing enquiries submitted using the contact form. After processing of the enquiry, any collected data are deleted within six months.

### **Data transfer / credit assessment and scoring / other purposes**

We only transfer the data (e.g. name and address) necessary for us to fulfil our contractual obligation and for third parties to guarantee a smooth process, especially for processing of a concluded contract or when storage of the data is required for other statutory reasons. When you make personal data available to us, these data are only used for the purpose that you have consented to prior to entry of the data. We shall only store these data as necessary for the intended purpose of the data collection or as required by law.

In the event that we have to offer advance services, we reserve our right to safeguard our legitimate interests and obtain a credit check on the basis of mathematical and statistical rating from a business services provider. For this purpose we transfer the personal data required for a credit check to a third party and use the obtained data on the statistical probability of non-payment for a considered decision on the justification, execution or termination of the contract. The credit information can include probabilities (scores) calculated on the basis of scientifically acknowledged mathematical and statistical methods and in the calculation of which, for example, address data are included. Your legitimate interests are handled in accordance with legal requirements. You can obtain information on data stored concerning you from the respective body. Apart from the above-mentioned purposes of creditworthiness checks, contract and payment processing, your data are not passed on to a third party.

### **Statistical evaluation of visits to this website**

We collect, process and store on visits to this website or individual files of this website the following data: IP address, website from which the file is requested, name of the file, data and time of the request, volume of data transferred and reports on the success of the request (web logs). We use these access data exclusively in

non-personalized form for ongoing improvement of our web pages and for statistical purposes.

#### **Information about the use of cookies**

On various pages we use cookies to make visit to our website more attractive and to enable the use of certain functions. Cookies are small text files that your browser can store on your computer. The process of storing a cookie file is also termed setting a cookie. You can adjust your browser setting to meet your requirements so that you are informed about the setting of cookies, decide on their acceptance from case to case, or generally accept or generally disable cookies. Cookies can be used for different purposes, e.g. to ascertain whether your PC has already had a connection to a website (persistent cookies) or to store the last viewed pages (session cookies). We use cookies to offer you improved user comfort. Our partner companies are, however, not permitted or it is not technically possible for the partners to obtain, process or use personal data through our website by means of cookies. Most of the cookies we use are deleted from your hard disk at the end of the browser session (session cookies). Other cookies remain on your computer and enable us to recognize your computer the next time you visit our website (persistent cookies). In the way we use cookies, you will incur neither disadvantages nor risks. To use our comfort functions, we recommend that you permit the acceptance of cookies for our website.

#### **Data security and data protection, communication by email**

Your personal data are stored such with the implementation of all technical and organizational possibilities to ensure that they are not accessible to a third party. For communication by email, we cannot guarantee complete data security so that we recommend you send any information requiring particular confidentiality by post.

#### **Withdrawal of consent – requests for data and changes**

According to the German Data Protection Act, you have the right to receive information free of charge on your personal stored data as well as a right to have this data corrected, blocked or erased. Your data will then be deleted providing this is not subject to any statutory regulation that prevents this. You can withdraw any consent you have given us to use your personal data at any time. You can send any request for information on, deletion and correction of your data and any ideas at any time to the following address:

#### **ECREF gem. GmbH**

Rheinstrasse 58  
56203 Höhr –Grenzhausen  
Germany  
email: [info@ecref.eu](mailto:info@ecref.eu)  
Fax: +49 (0) 2624 9433 135